

Comal County Emergency Services District No. 5
Minutes for Regular Board Meeting, May 18, 2026 @ 4:00 pm
Fire Station 3, 30475 Johnson Way, Bulverde, TX 78163

1. Meeting called to order at 4:00PM by Commissioner Kruciak. Commissioners Phillips, Townsend, and Ronquillo present. Commissioner Raichlen was absent. Quorum was established. BSBES staff present: Chief Southwell and Division Chief Morgan. Also present were Mr. Josh Slusher and Mr. Shashank Gandhi with AG/CM.
2. No Citizen Communication.
3. Motion made by Commissioner Townsend and seconded by Commissioner Phillips to accept minutes of the 27 April 2026 Regular Meeting. All Ayes.
4. Motion made by Commissioner Ronquillo and seconded by Commissioner Townsend to accept the ESD 5 monthly financial reports as of 30 April 2026. All Ayes.
5. Motion made by Commissioner Townsend and seconded by Commissioner Phillips to accept the investment report. All Ayes.
6. Motion made by Commissioner Phillips and seconded by Commissioner Townsend to issue 4 checks totaling \$19,720.53. All Ayes.
7. Update on Station 75 construction presented by Mr. Ghandi. Construction on schedule and to start June 22, 2026, with substantial completion by October 9, 2026.
8. Commissioner Kruciak signed the A141 contract amendment to the Lott Brothers contract that contains the Guaranteed Maximum Price for construction.
9. Motion made by Commissioner Townsend and seconded by Commissioner Phillips for Commissioner Kruciak to sign the amendment to Freeland Turk Engineering contract for Station 75. All Ayes.
10. Chief Southwell presented department reports. Copies on Share Point/Meeting Book in Power Point presentation. Division Chief Morgan presented management activities underway.
11. Motion made by Commissioner Ronquillo and seconded by Commissioner Phillips to accept the ESD 5 2025 audit results and authorize Commissioner Kruciak to sign the Management Representation Letter. All Ayes.
12. Motion made by Commissioner Townsend and seconded by Commissioner Phillips to authorize submission of the annual submission of a Notice of No Election of Filing Period and authorize Radcliffe Adams Barner to submit the form. All Ayes.
13. Commissioner Kruciak discussed ESD5's 2026 Preliminary Totals received from the Comal County Appraisal District.

14. Commissioner Kruciak reviewed and discussed Section 551.143 of the Texas Open Meetings Act – Prohibited Series of Communications; Offense; Penalty.
15. Commissioner Kruciak discussed requirements for annual Cybersecurity Training and Artificial Intelligence Training.
16. Commissioner Kruciak provided updates on the Capital Acquisitions Committee.
17. Next meeting is scheduled for 22 June 2026 at 4PM at Station 3.
18. No Executive Session.
19. Meeting adjourned at 4:46 pm.

A handwritten signature in blue ink, appearing to read 'David Ronquillo', with a stylized, wavy line extending from the end.

David Ronquillo, Secretary
Comal County Emergency Services District No. 5

***Note:** Comal County Emergency Services District No. 5 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request by calling (830) 228-4501 for assistance and information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas Program, 1-800-735-2988.*